

**KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting  
Keystone High School  
580 Opportunity Way  
LaGrange, Ohio 44050

**SPECIAL MEETING**

August 31, 2022  
4:30 p.m.

**AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

**I. CALL TO ORDER BY PRESIDENT**

**A. ROLL CALL:**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

**B. PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

- A. APPROVE AGENDA AS PRESENTED**
- B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**
- C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

### **III. FINANCIAL REPORT BY TREASURER/CFO**

#### **A. FY2023 ACTIVITY BUDGETS**

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

**KMS**

Yearbook

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

### **IV. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

Items Requiring Board Action

#### **A. EMPLOYMENT OF PERSONNEL**

##### **1. APPROVE CHARLES BURDEN RESOLUTION**

The Superintendent recommends adoption of the following resolution:

The Board recognizes that on August 5, 2022, Charles Burden was recommended for approval for disability retirement benefits from SERS. Pursuant to RC 3309.41 (A) (2), while on a SERS approved disability leave, Charles Burden will be subject to recall for a period of at least three years should the Retirement Board determined that he is capable of resuming service. During this period, Charles Burden will be considered on an unpaid leave of absence per RC 3309.41 (A) (2). Accordingly, Charles Burden's name will remain on the employee rolls of the District and he will be treated as on leave subject to recall.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to approve the above resolution

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

##### **2. ACCEPT CLASSIFIED RESIGNATION**

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Vickie Edgell – KHS Head Cook – effective end of day 11/30/2022

**3. SALARY RECLASSIFICATION – CERTIFIED**

The Superintendent recommends the following change in the salary schedule placement for the 2022-2023 school year due to continuing education.

- a. Kathleen Dick from BA to BA+15 – Step 2
- b. Brittany Chudakoff from BA+15 to MA – Step 8

**4. EMPLOY 2022-2023 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2022-2023 school year:

- a. Danielle Dashielle – KES Lunch Monitor – Step 0 - \$11.84/hr. – effective 8/23/2022
- b. Brittney Hodkey – KES Special Needs Paraprofessional – Step 0 - \$11.84/hr. – effective 8/23/2022
- c. Alisha Wilson – KES Lunch Monitor – Step 0 - \$11.84/hr. – effective 8/23/2022
- d. Edward Albrecht – KMS Head Custodian – Step 5 - \$18.43/hr. – effective 9/1/2022

**5. EMPLOY 2022-2023 CERTIFICATED/LICENSED STAFF**

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2022-2023 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Dominic Lombardi – KES Teacher – Step 0 BA - \$ - TBD
- b. Madison Eis - KES Teacher – Step 0 MA - \$ - TBD

**6. EMPLOY 2022-2023 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary per the KLEA Negotiated Agreement:

- a. Gabrielle Szoradi – Junior Varsity Volleyball – Step 4 - \$ - TBD
- b. Jeffrey Schaef – Head Volleyball – Step 5 - \$ - TBD
- c. Kristin Burden – Ticket Taker - \$ - TBD
- d. Nicole Cassell – Ticket Taker - \$ - TBD
- e. Julie Fortune – Ticket Taker - \$ - TBD
- f. Amanda Goran – Ticket Taker - \$ - TBD
- g. Shannon Heffernan – Ticket Taker - \$ - TBD
- h. Terri Helbig – Ticket Taker - \$ - TBD
- i. Stephen Ody – Ticket Taker - \$ - TBD

**7. APPROVE 2022-2023 EXTENDED DAYS CONTRACTS**

The Superintendent recommends approving the following listed individual for extended day contracts for the 2022-2023 school year for the days indicated at the employee's per diem basis with documentation of days worked:

- a. Paula Perhot – Website Maintenance – 21 days
- b. Paula Perhot – District Communications – 14 days

**8. APPROVE TRANSFERS**

The Superintendent recommends transferring the following individuals for the 2022-2023 School Year:

- a. Korin Adkins from KHS Special Needs Paraprofessional 6.75 hours a day to KES Special Needs Paraprofessional 6.75 hours a day
- b. Melanie Schmitt from KES Paraprofessional 5.0 hours a day to KES Special Needs Paraprofessional 6.75 hours a day
- c. Brittany Chudakoff from KES Teacher to KMS Parent & Family Liaison

**9. EMPLOY 2022-2023 CERTIFICATED TUTORS**

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2022-2023 school year, subject to completion of all state and local requirements, at tutor rate per the KLEA Negotiated Agreement, per time sheet, not to exceed 150 days, for the building and hours as listed:

- a. Amy McCay – KES 5.25 hours per day
- b. Margaret Ratliff – KES 5.25 hours per day
- c. Jocelyn Smith – KMS 5.50 hours per day
- d. Sara Smith – KES 5.25 hours per day

**10. EMPLOY PERMANENT SUBSTITUTE TEACHERS**

The Superintendent recommends employing permanent substitute teachers during the 2022-2023 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Sara Dodrill
- b. Michelle Fedor
- c. Michele Griffin
- d. Lisa Jones
- e. James Kistler
- f. Richard Marcucci
- g. Denise O'Dell
- h. Philip Tuttle

**11. EMPLOY CLASSIFIED SUBS FOR THE 2022-2023 SCHOOL YEAR**

The Superintendent recommends employment of the following 2022-2023 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

**Bus Driver \$15.33/hr.**

- a. Kelly Isenhardt

**Cafeteria \$12.17/hr.**

- a. Steffanie Bynum
- b. Valerie Hood
- c. Wendy Montoney

**Monitor \$11.54/hr.**

- a. Valerie Hood
- b. Kelly Isenhardt

**Paraprofessional – Special Needs \$11.54/hr.**

- a. Valerie Hood

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

**12. APPROVE VOLUNTEER**

The Superintendent recommends approving the following individual as a volunteer for the 2022-2023 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Kimberly Sturgill – Girls’ Golf

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

**V. OTHER BUSINESS**

**A. APPROVE AMENDED ADMINISTRATIVE PERSONNEL HANDBOOK**

The Superintendent recommends amending the Administrative Personnel Handbook effective July 1, 2022 through June 30, 2025 as presented.

**B. APPROVE AMENDED 2022-2023 KHS COURSE GUIDE**

The Superintendent recommends amending the 2022-2023 KHS Course Guide as presented.

**C. APPROVE KLEA COLLECTIVE BARGAINING RATIFICATION PROPOSAL**

The Superintendent recommends approving the collective bargaining ratification proposal with Keystone Local Education Association (KLEA) as presented.

**D. APPROVE KLEA COLLECTIVE BARGAINING AGREEMENT**

The Superintendent recommends approving the collective bargaining agreement with Keystone Local Education Association (KLEA) effective July 1, 2022 through June 30, 2025 as presented.

**E. ACCEPT DONATION**

The Superintendent recommends accepting the following donation:

1. Beth Moore – Legos, estimated value of \$50.00 to Keystone Elementary School Library

**F. APPROVE SPECIAL EDUCATION CONTRACT**

The Superintendent recommends approving the following special education services contract for the 2022-2023 school year as presented:

1. Graceful Living, LLC

**G. BUDGET RECOMMENDATIONS**

**1. AMEND KES SCHOOL FEES**

The Superintendent recommends amending KES School Fees from \$60.00 for grades Kindergarten through Fifth to \$50.00 for grades Kindergarten through Fifth.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

**VI. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the special meeting. (Time\_\_\_\_\_)

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;